



**ACCESS TO YARD/BOATS/MOORINGS**

**COVID – 19 RISK ASSESSMENT**

<b>LOCATION</b>		<b>YARD / BOATS / SLIP / MOORINGS</b>				<b>Date:</b>	June 8 <sup>th</sup> 2020				
							  <b>Revision date:</b>				
<b>PERSONS EXPOSED</b>		<b>EABC MEMBERS, EMPLOYEES &amp; VISITORS</b>				<b>RISK FACTORS EXPLAINED: acceptable (A) unacceptable (U)</b>					
<b>ASSESSORS</b>		<b>J. McGaughey, yard supervisor A.Munro, yard manager</b>				<b>Probability of risk &amp; health impact</b>	<b>No health impact</b>	<b>Minor health impact</b>	<b>Major health impact</b>	<b>Fatal health impact</b>	
Activity under scrutiny: <b>ACCESS TO AND ACTIVITIES WITHIN YARD AND BUILDINGS FOR THE PURPOSES OF BOAT MAINTENANCE, MOVEMENT, AND SLIPPAGE.</b>						Minimal probability of risk	A	A	A	U	
						Small probability of risk	A	A	U	U	
						High probability of risk	A	U	U	U	
						Unavoidable risk	U	U	U	U	
<b>IN THE CONTINUOUSLY CHANGING CONDITIONS PRESENTED BY COVID -19 THERE IS AN ABSOLUTE DUTY ON US ALL TO REDUCE THE RISK OF CONTAMINATION</b>											
<b>HAZARDS (that may cause harm and risk contamination)</b>						<b>Risk level</b>	<b>Action</b>				
1	Interaction between people	X	11	Access to boats on the hard	X	Insignificant	No action required or necessity to record an event				
2	Entrance/exit gate to club	X	12	Access to small craft, dinghies, etc.	X	Acceptable (A)	In a continuously changing situation, monitoring is required to ensure that existing controls remain adequate.				
3	Use of winch house	X	13	Access to slipways	X						
4	Use of workshop/engine store	X	14	Access to Wymers Pier	X	Unacceptable (U)	In a continuously changing situation ANY ACTIVITY WITH AN UNACCEPTABLE RISK shall not be started or continued unless the risk level can be reduced to acceptable				
5	Use of 'old' container	X	15	Access to toilet facilities	X						
6	Use of external ring main	X	16	Disposal of used engine oil etc.	X						
7	Use of external CW sink	X	17	Access to waste bins	X						
8	Use of engine test barrel	X	18	Provision and disposal of PPE	X						
9	Use of hose and pressure washer	X	19								
10	Use of equipment to move boats	X	20								
11	Use of electrical winch	X	21								
12	Use of manual crane	X	22								
						<b>NOTES:</b> 1: Hazards are those actions/interactions that can cause contamination. 2: Controls are the measures put in place to reduce the risk of contamination. 3: Any controlled activity within the club must comply with the most recent Government guidance and RYA advice					

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HAZARD	RISK OF CONTAMINATION (what could go wrong)	RISK LEVEL	CONTROL MEASURES IN PLACE (how to affect safety)	IMPACT LEVEL
1.	<b>INTERACTION BETWEEN PEOPLE:</b> Lack of appropriate social distancing. Increased risk by proximity of parked vehicles. Increased risk by proximity of boats in storage on the hard. Lack of appropriate personal protective equipment (PPE) and associated hygiene.	U	<ul style="list-style-type: none"> <li>EABC to display laminated signs prominently positioned informing people of their collective responsibilities whilst on club grounds.</li> <li>Maintaining 2M social distancing whenever possible. For the safety of themselves and others.</li> <li>Avoid prolonged conversations.</li> <li>Avoid whenever possible parking closer than 2M to any other vehicle.</li> <li>Provision and use of PPE by individuals is expected.</li> <li>Hand sanitation provided by Club where appropriate.</li> <li>Wear protective gloves when appropriate, sanitising or washing hands with soap and water following appropriate disposal of gloves.</li> </ul>	A
2.	<b>ENTRANCE/EXIT GATE TO CLUB:</b> Pedestrian side gate and padlock are multiple touchpoints. Potential close contact with others entering/exiting gate(s)	U	<ul style="list-style-type: none"> <li>EABC to display laminated signs on the outer face of the gate informing people of their collective responsibilities whilst on club grounds.</li> <li>Sign fixed to pedestrian side gate prohibiting use.</li> </ul>	A
3, 4, 5.	<b>USE OF WINCH HOUSE:</b> <b>USE OF WORKSHOP/ENGINE STORE:</b> <b>USE OF 'OLD' CONTAINER:</b> Contamination from door handles, keys, bolts, and padlocks. Contamination from surfaces and equipment. Multiple-use of shared equipment/tool etc. means multiple touchpoints. Lack of appropriate social distancing.	U	<ul style="list-style-type: none"> <li>EABC to display a laminated sign on the external face of each entrance door notifying key holders of the systems in place when using the facility.</li> <li>Keyholders to control access.</li> <li>Maximum of 2 people occupying any space.</li> <li>Maintaining 2M social distancing whenever possible.</li> <li>Clear instruction to use sanitisation to clean down surfaces and equipment before and after use.</li> <li>Hand sanitation provided by Club in winch house and workshop.</li> <li>Appropriate use of PPE by individuals is expected.</li> </ul>	A
6, 7, 8, 9.	<b>USE OF EXTERNAL RING MAIN:</b> <b>USE OF EXTERNAL CW SINK:</b> <b>USE OF ENGINE TEST BARREL:</b> <b>USE OF HOSE AND PRESSURE WASHER:</b> Contamination from surfaces and equipment. Multiple users mean multiple touchpoints. Lack of appropriate social distancing.	U	<ul style="list-style-type: none"> <li>Maintaining 2M social distancing whenever possible.</li> <li>Clear instruction to use sanitisation to clean down surfaces and equipment before and after use.</li> <li>Appropriate use of PPE by individuals is expected.</li> </ul>	A

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10.	<p><b>USE OF EQUIPMENT TO MOVE BOATS:</b>                      Use of shared external equipment.                      Multiple-use means multiple touchpoints.                      Multiple users of tractor,                      Multiple users of blocks, shackles, brake, bars, wire ropes, chains, jacks, etc.</p>	U	<ul style="list-style-type: none"> <li>• Use of tractor restricted to one or two persons</li> <li>• Maintaining 2M social distancing whenever possible.</li> <li>• Yard supervisors to control the use of blocks, shackles, brake, bars, wire ropes, chains, jacks, etc., to minimise the number of persons handling this equipment.</li> <li>• Clear instruction to use sanitisation to clean down surfaces and equipment before and after use.</li> <li>• Appropriate use of PPE by individuals is expected.</li> </ul>	A
11, 12.	<p><b>USE OF ELECTRICAL WINCH:</b>  <b>USE OF MANUAL CRANE:</b></p>	U	<ul style="list-style-type: none"> <li>• Access to winch controls restricted to yard supervisor or a capable winch operator person selected by and under instruction from the yard supervisor.</li> <li>• Winch controls to be cleaned before and after use.</li> <li>• Operator to use hand sanitiser before and after operating controls. Appropriate PPE should be available to the operator.</li> <li>• Manual crane to be operated only by yard supervisors.</li> <li>• Winch controls to be cleaned before and after use. Operator to use hand sanitiser before and after operating controls.</li> <li>• All persons assisting to maintain 2M social distancing where possible and use appropriate PPE.</li> </ul>	A
13, 14.	<p><b>ACCESS TO BOATS ON THE HARD:</b>  <b>ACCESS TO SMALL CRAFT, DINGHIES, ETC.:</b>                      Multiple touchpoints on cradles, ladders, ropes, and covers.                      Multiple touchpoints on small craft, launching trailers, and sailing equipment.                      Inability to maintain 2M social distancing.</p>	U	<ul style="list-style-type: none"> <li>• Owners should provide sanitising spray for their own use and the protection of others.</li> <li>• Where practical all access equipment should be cleaned before and after use. Ladders should be secured to cradles when not in use.</li> <li>• Maintaining 2M social distancing whenever possible. For the safety of yourselves and others.</li> <li>• Appropriate use of PPE by individuals is expected.</li> <li>• People should be discouraged from talking at close range, especially discouraged from going aboard other boats.</li> <li>• Owners should organise tasks to maintain social distancing when working on and around boats.</li> </ul>	A
15' 16.	<p><b>ACCESS TO SLIPWAYS:</b>  <b>ACCESS TO WYMERS PIER:</b>                      Probable need for team working and complex manoeuvres.                      Working in a restricted space.                      Inability to maintain 2M social distancing.</p>	U	<ul style="list-style-type: none"> <li>• When slipping a boat on the 'Launching List' the owner shall have a team of four and ensure that they use appropriate PPE.</li> <li>• Owners should work with the yard supervisor to organise tasks to maintain social distancing when slipping boats.</li> <li>• Any equipment is to be used in accordance with 'Hazard 10'.</li> <li>• When launching small craft 2M social distancing should be maintained whenever possible with the use of appropriate PPE</li> </ul>	A

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17	<p><b>ACCESS TO TOILET FACILITIES:</b>                      No external toilet facilities.                      Use of shared internal spaces.                      Multiple-use means multiple touchpoints.                      Inability to maintain 2M social distancing.</p>	U	<ul style="list-style-type: none"> <li>• Access to toilets within the clubhouse is via the entrance vestibule.</li> <li>• Current guidelines require the Committee to rule all other areas of the clubhouse, including changing and showers, to be out-of-bounds at this time.</li> <li>• EABC to display signs prominently positioned informing people of their collective responsibilities whilst using the toilets.</li> <li>• Maintaining 2M social distancing whenever possible. For the safety of yourselves and others.</li> <li>• Avoid prolonged conversations.</li> <li>• Hand sanitation and antiseptic wipes to be provided by Club.</li> <li>• Wash hands with soap and water before and after using toilets.</li> </ul>	A
18	<p><b>DISPOSAL OF USED ENGINE OIL ETC.:</b>                      Use of shared external equipment.                      Multiple-use means multiple touchpoints.                      Care and respect for other members.                      Risk of pollution.</p>	U	<ul style="list-style-type: none"> <li>• Disposal of waste products following maintenance such as used engine oil must be collected and contained in an appropriate container. It is the responsibility of boat owners to remove such waste from the club grounds disposing of it following MEABC guidelines.</li> <li>• Non-hazardous waste materials should be collected and disposed of in the club waste bins at the end of each days work</li> </ul>	A
19	<p><b>ACCESS TO WASTE BINS:</b>                      Use of shared external equipment.                      Multiple-use means multiple touchpoints.</p>	U	<ul style="list-style-type: none"> <li>• EABC to display laminated signs prominently positioned informing people of their collective responsibilities</li> <li>• Access to cleaning spray and disposable wipes to be available to allow people to use item before and after use.</li> <li>• Hand sanitisation to be used before and after use.</li> </ul>	A
20	<p><b>PROVISION AND DISPOSAL OF PPE:</b>                      Lack of appropriate protection from contamination                      Inappropriate disposal.</p>	U	<ul style="list-style-type: none"> <li>• The club shall provide a limited amount of sanitising spray and hand cleaning materials at communal points such as toilets, waste bins, adjacent to the entrance to the clubhouse, winch house, and workshop. This is for the use of all and such items should not be removed.</li> <li>• The club shall provide PPE for its employees when working at the club.</li> <li>• Individual members and visitors will be responsible for providing their own PPE which should include gloves, hand sanitising materials, and, when not able to maintain 2M social distancing, a mask.</li> <li>• PPE is to be carefully disposed of in the waste bins or removed from the club by the user.</li> </ul>	A